

NOTICE

Notice is hereby given that the Forty First Annual General Meeting of the Members of LA TIM METAL & INDUSTRIES LIMITED will be held at 301, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai - 400056 on 27th September, 2017 at 11.30 a.m. to transact the following business:-

ORDINARY BUSINESS:-

- To receive, consider and adopt the Audited Financial Statements as at 31st March 2017 together with the reports of the Directors and Auditors thereon.
- To appoint a Director in place of Mr. Ramesh Khanna (DIN 00692373), who retires by rotation and being eligible, offers himself for reappointment.
- 3. Appointment of Statutory Auditors of the Company:

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Audit and Auditors) Rules, 2014, as amended from time to time and pursuant to the recommendation of the Audit Committee and by the Board, M/s. Dhirubhai Shah & Doshi (FRN: 102511W), Chartered Accountants, be and are hereby appointed as the Statutory Auditors of the Company in place of the retiring Auditor M/s. Ravi Seth & Co. (FRN: 108757W), Chartered Accountants, for a period of five (5) years from the conclusion of this 41st Annual General Meeting till the conclusion of 46th Annual General Meeting of the Company (from the financial year 2018 to financial year 2022), subject to ratification of their appointment at every Annual General Meeting and at such remuneration as may be mutually agreed between the Audit Committee of the Company and the Auditors."

SPECIAL BUSINESS:-

 Appointment of Mr. Balubhai Bhagvanbhai Patel as an Independent Director of the Company:

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152 read with Schedule IV to the Companies Act, 2013 ("Act") and the Companies (Appointment and

Qualification of Directors) Rules, 2014, applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and other applicable provisions of the Act read with the rules made thereunder, if any, (including any statutory modification(s) or re-enactment thereof for the time being in force) and pursuant to the notice received by the Company under Section 160 of the Act, Mr. Balubhai Bhagvanbhai Patel (Holding Director Identification Number 07390924), who was appointed as an Additional Director of the Company in terms of Section 161 of the Act by the Board of Directors with effect from February 10th, 2017, to hold office up to the date of 41st Annual General Meeting, be and is hereby appointed as an Independent Director of the Company for a term of Five years and whose office shall, henceforth, not be liable to determination by retirement of Directors by rotation.

RESOLVED FURTHER THAT the board of directors of the Company be and is hereby authorized to do all such acts, deeds and things to give effect to the above resolution.

5. Re-appointment of Mr. Rahul M. Timbadia (DIN No. 00691457), Managing Director of the Company, to hold office for a term of three years:

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as a **Special Resolution:**

"RESOLVED THAT in accordance with the provisions of Sections 196, 197 and 203 read with Schedule v and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for time being in force), approval of the Company be and is hereby accorded to the appointment of Shri. Rahul M. Timbadia (DIN: 00691457) as a Managing Director of the Company for a period of 3 (three) years, without any remuneration, with effect from August 9, 2017 whose period of office is liable to determination by retirement of Directors by rotation on the terms and conditions as set out in the Statement annexed to the Notice convening this meeting, with liberty to the Board of Directors (hereinafter referred to as "the Board" which term shall be deemed to include the Nomination and Remuneration Committee of the Board) to alter and vary the terms and conditions of the said appointment as it may deem fit and as may be acceptable to Shri. Rahul M. Timbadia (DIN: 00691457), subject to the



same not exceeding the limits specified under Schedule V to the Companies Act, 2013 or any statutory modification(s) or re-enactment thereof.

RESOLVED FURTHER THAT the Board be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.

6. Service of documents to members of the company pursuant to Section 20 of the Companies Act, 2013:

To consider and, if thought fit, to pass, with or without modification(s) the following resolution as a **Special Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 20 of the Companies Act, 2013 and relevant rules framed thereunder and other applicable provisions, a document may be served to any member by the Company by sending it to him/her by post or by registered post or by speed post or by electronic mode, or any other modes as may be prescribed, consent of the members be and is hereby accorded to charge from the member such fees in advance equivalent to estimated actual expenses of delivery of the documents through registered post or speed post or by courier service or such other mode of delivery pursuant to any request by

Notes:

- A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY NEED NOT BE A MEMBER.
- The instrument appointing a proxy must be deposited with the Company at its Registered Office not less than 48 hours before the meeting.
- 3. A person can act as proxy on behalf of Members not exceeding fifty in number and holding in aggregate not more than ten per cent of the total share capital of the Company carrying voting rights. In case of a Member holding more than ten per cent of the total share capital of the Company carrying voting rights, such a Member may appoint a single person as proxy, who however shall not act as proxy for any other person or shareholder.
- 4. Members / Proxies should bring the Attendance Slip duly filled in and signed for attending the meeting. Corporate Members intending to send their authorized representatives are requested to send duly certified copy of the Board Resolution authorizing their

the shareholder for delivery of documents, through a particular mode of service mentioned above provided such request along with requisite fees has been duly received by the Company at least 10 days in advance of dispatch of documents by the Company to the shareholder.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution the Board of Directors or Key Managerial Personnel of the Company be and are hereby severally authorized to do all such acts, deeds, matters and things as may be necessary, proper or desirable to give effect to this resolution."

For La Tim Metal & Industries Limited

Sd/-Rahul C. Patel Company Secretary

Registered Office:

201, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai- 400 056 CIN: L99999MH1974PLC017951

Tel: (022)-26202299/26203434Fax: (022)-26240540

E-mail: accounts@drillcometal.com, Website: www.latimmetal.com

Date: August 07, 2017

representatives to attend and vote at the ensuing Annual General Meeting so as to reach the Company on or before 25th September, 2017.

- The Explanatory statement pursuant to Section 102 of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.
- In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- Shareholders seeking any information with regard to accounts are requested to write to the Company at least seven days in advance so as to enable the Company to keep the information ready.
- Relevant documents referred to in the accompanying Notice are open for inspection by the members at the Registered Office of the Company on all working days, except Saturdays and Sundays during business hours of the Company up to the date of the Meeting.
- The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170



of the Companies Act, 2013, will be available for inspection by the Members at the Annual General Meeting.

- 10. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the Members at the Annual General Meeting. The Register of Members and Share Transfer Books of the Company will remain closed from 21.09.2017 to 27.09.2017 (both days inclusive).
- 11. Members are requested to send all communications concerning shares, change of address etc. to the Company's Registrar, Satellite Corporate Services Pvt. Ltd. quoting their folio and reference no. Members are also requested to send their email address to the Company's Registrar.
- 12. As stipulated under Chapter V of SEBI (Listing Obligations and Disclosure Requirements), 2015, and the Listing Agreement with the Stock Exchanges in India a profile and brief resume of the directors seeking reappointment, their memberships/chairmanship in various Board Committees and names of other Companies in which they hold directorships, is given in the Directors Report which forms part of the Annual Report.
- 13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities Market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their Demat Accounts. Members holding shares in physical form can submit their PAN details to the Company.
- 14. Non-Resident Indian Members are requested to inform Registrars and Transfer Agents, immediately of:
 - Change in their residential status on return to India for permanent settlement.
 - Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.
- Shareholders who are still holding physical share certificate(s) are advised to Dematerialize their shareholding to avail the benefits of Dematerialization.
- 16. Electronic copy of the Annual Report is being sent to all

the members whose email IDs are registered with the Company Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Annual Report is being sent in the permitted mode.

17. Members may also note that the Notice of the 41st Annual General Meeting and the Annual Report for 2016-17 will also be available on the Company's website www.latimmetal.com for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office in Mumbai for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post. For any communication, the shareholders may also send requests to the Company's investor email id:accounts@drillcometal.com.

18. Voting through electronic means.

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2015, the Company is pleased to provide members facility to exercise their right to vote at the 41st Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by National Securities Depository Limited (NSDL).

The Company has signed an agreement with National Securities Depository Limited (NSDL) for facilitating evoting to enable the shareholders to cast their vote electronically.

- The instructions for shareholders voting electronically are as under:
- A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)]:-
 - (i) Open email and open PDF file viz; "La Tim e-Voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for e-voting. Please note that the password is an initial password. If you are already registered with NSDL for e-Voting then you can use your existing user ID and password.
 - (ii) Launch internet browser by typing the following URL: https://www.evoting.nsdl.com/



- (iii) Click on Shareholder Login
- (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
- (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) Home page of e-voting opens. Click on e-Voting: Active Voting Cycles.
- (vii) Click on the EVEN for "LA TIM METAL & INDUSTRIES LIMITED" on which you choose to vote.
- (viii) Now you are ready for e-voting as Cast Vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
- (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
- (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to hiteshkotharics@gmail.com with a copy marked to evoting@nsdl.co.in
- B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy:
 - Initial password will be provided at the bottom of the Attendance Slip for the AGM.

EVEN		User ID		Password	

- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) as described above, to cast vote.
- (iii) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for

- Shareholders and E-Voting user manual for Shareholders available at the Downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.
- (iv) If you are already registered with NSDL for e-voting then you can use your existing user ID and Password/PIN for casting your vote.
- (v) You can also update your mobile number and email id in the user profile details of the folio which may be used for sending future communication(s).
- 19. The e-voting period commences on 24th September, 2017 (9:00 am) and ends on 26th September, 2017 (5:00pm). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 20.09.2017, may cast their vote electronically. The evoting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently. If Shareholders of the Company has not casted their vote electronically, may cast their vote at the AGM.
- 20. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 20.09.2017.
- 21. If a Member casts votes by e-voting and at the AGM also, then vote cast through e-voting shall prevail and vote cast at the AGM shall be treated as invalid. The members who have cast their vote by e-voting or at the AGM also form prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- 22. The facility for voting through ballot shall also be made available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting/ ballot shall be able to exercise their voting right at the meeting.
- 23. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsdl.com.



- 24. M/s. Kothari H. & Associates, company secretaries have been appointed as the scrutinizer to scrutinize the evoting and poll process in a fair and transparent manner.
- 25. The Chairman shall, at the Annual General Meeting, at the end of discussion on the resolutions set out in the Notice of Annual General Meeting, allow voting for the Members who are present at the AGM but have not cast their votes by availing the e-voting facility.
- 26. The Scrutinizer shall, immediately after the conclusion of voting at the general meeting, first count the votes cast at the meeting, thereafter unblock the cast votes at the meeting through remote e-voting in the presence of at least two witnesses not in the employment of the Company and make not later than three days of conclusion of the meeting, a consolidated Scrutinizers' Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing who shall countersign the same.
- 27. The results shall be declared on or after the AGM of the Company. The results declared along with the Scrutinizers' Report shall be placed on the Company's

- website www.latimmetal.com and on the website of NSDL within two days of the passing of resolutions at the 41st AGM of the Company on 27th September, 2017, and communicated to the BSE Ltd. within the prescribed period.
- Investor Grievance Redressal:- The Company has designated an exclusive e-mail id accounts@drillcometal.com to enable investors to register their complaints, if any.

For La Tim Metal & Industries Limited

Sd/-Rahul C. Patel Company Secretary

Registered Office:

201, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai - 400 056 CIN: L99999MH1974PLC017951 Tel: (022)-26202299/26203434

Fax: (022)-26240540

E-mail:accounts@drillcometal.com Website: www.latimmetal.com

Date: August 07, 2017



ANNEXURE TO THE NOTICE

Particulars with regard to the Appointment / Re-appointment of Directors pursuant to Standard 1.2.5. of the Secretarial Standard -2 issued by The Institute of Company Secretaries of India (ICSI) at forthcoming AGM

Name of the Director	Shri. Ramesh Khanna
Director Identification Number (DIN)	00692373
Date of Birth	11th January, 1941
Nationality	Indian
Date of Appointment on Board	13th May, 2006
Qualification	Chartered Accountant
Shareholding in Company	Nil
List of Directorships held in other Companies (excluding foreign, private and Section 8 Companies)	Nil
Memberships / Chairmanships of Audit and Stakeholders' Relationship Committees across Public Companies	Nil

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red Accountant

Name of the Director	Shri. Rahul M. Timbadia
Director Identification Number (DIN)	00691457
Date of Birth	19th October, 1950
Nationality	Indian
Date of Appointment on Board	10th May, 2010
Qualification	Science Graduate and Diploma holder in "Entomology"
Shareholding in Company	752250
List of Directorships held in other Companies (excluding foreign, private and Section 8 Companies)	LA-TIM LIFE STYLE AND RESORTS LIMITED
Memberships / Chairmanships of Audit and Stakeholders' Relationship Committees across Public Companies	Chairman of La-Tim Life Style and Resorts Limited



EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013.

Item No. 4:-

The Board of Directors of the Company, on the recommendation of the Nomination and Remuneration Committee appointed Mr. Balubhai Bhagvanbhai Patel as an Additional Independent Director of the Company w.e.f. February 10, 2017. In accordance with the provisions of Section 161 of the Companies Act, 2013 ("Act"), Mr. Balubhai Bhagvanbhai Patel shall hold office up to the date of the forthcoming Annual General Meeting.

In opinion of the Board, Mr. Balubhai Bhagvanbhai Patel fulfills the conditions specified in the Act read with the rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") for being appointed as an Independent Director of the Company. Accordingly, the Board proposes his appointment as an Independent Director under the provisions of Section 149 of the Act and Regulation 17 and 25 of the SEBI Listing Regulations, to hold office for a period of 5 (five) consecutive years with effect from February 10, 2017.

A copy of the draft Letter of Appointment for Independent Directors, setting out the terms and conditions of appointment, is available for inspection at the Registered Office of the Company during business hours on any working day and is also available on the website of the Company i.e. www.latimmetal.com.

The Company has received notice proposing the candidature of Mr. Balubhai B. Patel for the office of Director under Section 160 of the Act. Further, Mr. Balubhai B. Patel has provided:

- a) his consent to act as Independent Director in Form DIR-2 pursuant to Rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014;
- intimation in Form DIR-8 in terms of Companies (Appointment and Qualification of Directors) Rules, 2014 to the effect that he is not disqualified under Section 164(2) of the Act; and
- c) a declaration to the effect that he meets the criteria of independence as prescribed both under Section 149(6) of the Act and Regulation 25 of the SEBI Listing Regulations.

None of the Directors / Key Managerial Personnel of the Company / their relatives except Mr. Balubhai B. Patel and his relatives, are in any way, concerned or interested (financially or otherwise), in this resolution, except to the extent of their shareholding in the Company, if any.

The Board recommends the Ordinary Resolution set out at Item No. 4 of the Notice for approval of the shareholders.

Item No. 5:

Shri. Rahul M. Timbadia has been appointed as MD of the Company for the period of 3 (three) years w.e.f. 9th August, 2014 by the Board of Directors in their meeting held on 9th August, 2014 and approved by the members in their meeting held on 27th September, 2014. The term of his appointment is expired as on 8th August, 2017 and the Board of Director at its meeting held on August 7, 2017 re-appointed Shri. Rahul M. Timbadia (holding DIN No. 00691457) as a Managing Director of the Company for the further period of 3 (three) years, without any remuneration, with effect from August 9, 2017 subject to approval of shareholders in ensuing Annual General Meeting and on the basis of recommendation of Nomination and Remuneration Committee.

Further, as per the Companies Act, 2013, the appointment of MD shall be approved by the members of the Company, therefore the Board recommends the Special Resolution set out at Item No. 5 of the Notice for approval of the shareholders.

None of the Directors / Key Managerial Personnel of the Company / their relatives except Mr. Rahul M. Timbadia and Mr. Kartik M. Timbadia and their relatives, are in any way, concerned or interested (financially or otherwise), in this resolution, except to the extent of their shareholding in the Company, if any.

The above may be treated as a written Memorandum setting out the terms of appointment of Mr. Rahul M. Timbadia under Section 190 of the Act.

Item No.6:

As per the provisions of Section 20 of the Companies Act, 2013, a document may be served on any member by sending it to him by registered post, by speed post, by electronic mode, or any other modes as may be prescribed. Further a member may request the delivery of document through any other mode by paying such fees as may be determined by the members in the Annual General Meeting.



None of the Directors and the Key Managerial Personnel of the Company and their respective relatives is concerned or interested in the passing of the above resolution.

The Board recommends the passing of the Special Resolution at Item No. 6 of the accompanying Notice for member's approval.

For La Tim Metal & Industries Limited

Sd/-

Rahul C. Patel Company Secretary

Registered Office:

201, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai- 400 056 CIN: L99999MH1974PLC017951

Tel: (022)-26202299/26203434 Fax: (022)-26240540

E-mail: accounts@drillcometal.com, Website: www.latimmetal.com

Date: August 07, 2017



LA TIM METAL & INDUSTRIES LIMITED

Registered Office: 201, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai – 400 056 CIN – L99999MH1974PLC017951 Website: - www.latimmetal.com Tel No. +91-22-26202299

ATTENDANCE SLIP

Please Fill attendance slip and hand it over at the Entrance of the Meeting Hall. Joint shareholders may obtain additional Slip at the venue of the meeting.

DP Id*			Folio No.		
Client Id*			No. of Shares		
Name of the Shareholder					
Address of the Shareholder					
I hereby record my presence at the 11.30 a.m. at 301, Navkar Plaza, Esignature of Shareholder / proxy	Bajaj Road	l, Vile Parle (West)	. ,	d on Wednesday, 27th September, 2017 at	
EVEN			User ID	Password	

^{*}Applicable for investors holding shares in electronic form.



LA TIM METAL & INDUSTRIES LIMITED

Registered Office: 201, Navkar Plaza, Bajaj Road, Vile Parle (West), Mumbai – 400 056 CIN - L99999MH1974PLC017951 Website: - www.latimmetal.com Tel No. +91-22-26202299

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name	of the member(s) :		Email-id :			
Regist	ered address :		Folio No. / *Client id :			
			*DP id :			
I / We	being the member(s) of	shares of La Tim	Metal & Industries Limited	hereby app	oint:	
appen Meeti (West)	ded below as my / our p ng of the Company, to be), Mumbai - 400056 and a	of of of of of of or oxy to attend and vote (on a pole held on Wednesday, 27th Septem at any adjournments thereof in respect on the Manner as indicated in the Manner as indi	ll) for me/ us and on my / o ber, 2017 at 11.30 a.m. at 30 pect of such resolutions as ar	our behalf a 01, Navkar P	t the 41st / Plaza, Bajaj	Annual Genera
	Resolutions				For	Against
1.	Consideration and adop and Auditors	ption of Audited Financial Statemo	ents, Reports of the Board o	of Directors		
2.	Re-appointment of Mr. F	Ramesh Khanna (DIN No. 00692373	3) who retires by rotation at t	:his AGM		
3.	Appointment of Statuto	ry Auditors of the Company				
4.		lubhai B. Patel (DIN NO. 0739092 pinted as an additional director of tl	•	ctor of the		
5.	Re-appointment of Mr. Company, to hold office	. Rahul M. Timbadia (DIN No. 0 for a term of three years	0691457), Managing Direc	ctor of the		
6.	Service of documents to 2013:	members of the company pursua	nt to Section 20 of the Com	panies Act,		
*Appli	cable for investors holdir	ng shares in electronic form.		,	Γ	A 555: 4.5
Signat	ure of shareholder	day of 2017		_		Affix 15 paise Revenue
Signature of first proxy holderSignature of Second proxy holder					Stamp	
Notes	:					

- 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.
- 2. A Proxy need not be a member of the Company.
- A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- *This is only optional. Please put a 'X' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 4. 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- 5. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.